

**MINUTES OF THE MONTHLY MEETING OF HARDEN PARISH COUNCIL  
HELD ON 14<sup>th</sup> DECEMBER 2017 AT 7.15PM IN HARDEN MEMORIAL HALL**

**Present:** Cllr Gerald Jennings(Chair)  
Cllr Ann Taylor  
Cllr Diane Bonham  
Cllr Gina Thompson  
Cllr Julia Gregson  
Cllr Kay Kirkham  
Ken Eastwood (Clerk)  
2 Members of the public

**1/12/17 Apologies for Absence**

Cllr Gerwyn Bryan – business commitment.

**2/12/17 Disclosures of Interest**

None.

**3/12/17 Minutes of Meetings**

- a) The minutes of the Parish Council meeting held on 9<sup>th</sup> November, 2017 were proposed as a correct record by Cllr Bonham and signed by the Chair.
- b) The Outstanding Issues report was duly noted.

**4/12/17 Public Representation**

Members of the public present discussed ongoing noise and vibration issues caused by the speed ramps on Long Lane. Correspondence with the Council's Highways department suggested the Area Committee have approved a scheme of works to widen and re-profile the ramps. It was stated that quarry vehicles in the early morning cause a lot of noise but agricultural and other vehicles also cause problems. Environmental Health have given advice on noise nuisance action and the residents are keeping a log of the noise and vibration.

**Resolved:**

That the Clerk writes to Highways at Bradford Council inviting an officer to attend a future Parish Council meeting to discuss the issue.

Cllr Kirkham to look into the planning history, to establish if there are any restrictions on hours of operation pertaining to the quarry.

**5/12/17 Exchange of Information**

Cllr Kirkham provided an update on bus services and the temporary re-routing of Service 727.

Cllr Gregson stated she had been approached by PTFA from school asking if they could apply for a small grant for outdoor provision at school.

Signed: 11<sup>th</sup> January 2018

Details to be passed to the Clerk who will send out a grant application form.

The Clerk mentioned a recent request from a resident for support with a meeting in the Memorial Hall for a new Friend's of Goat Stock group. Members agreed to look sympathetically at the request, which will be included on January's agenda for formal authorisation.

The Clerk read out an email just received concerning parking issues on Ferrands Park Way. It was noted that parking during school drop off and pick up times is particularly problematic and difficult. It was felt that the shortage of alternative parking provision to some extent made this problem inevitable but it was agreed that blocking drives and a disabled parking space is not reasonable. The Clerk to share details with Police and Neighbourhood Services colleagues, who are known to be planning a school parking education and enforcement campaign in the near future.

### **6/12/17 Planning Matters**

17/06507/FUL - Conversion of redundant agricultural building to dwelling - Barn Cottage, Cockcroft Fold, Harden Road, Harden BD16 1HU.

#### **Resolved:**

That Harden Parish Council objects to the application on the grounds that the proposed development would constitute inappropriate development in the Green Belt and in the absence of any very special circumstances, which may warrant the proposal being treated as an exception, the proposed development is, by definition, harmful to the Green Belt. For this reason the proposed development is unacceptable as it fails to comply with Policy GB1 of the Replacement Unitary Development Plan and Section 8 of the National Planning Policy Framework.

(Planning applications can be viewed via Bradford Council's online system <http://www.planning4bradford.com/online-applications> ).

### **7/12/17 Neighbourhood Planning**

The Clerk gave a presentation on Neighbourhood Planning in Oxenhope and provided information on Planning Consultants used by other Local Councils in the Bradford area. Members discussed the next stages, including application for grant funding and the process for selection and appointment of consultants.

#### **Resolved:**

To issue a brief to the four consultants identified, inviting the submission of proposals and costs. To include support with engagement and social media, assistance with a grant application after 1 April 2018 and with the allotments project.

### **8/12/17 Budget**

A draft budget for 2018/19 was discussed.

#### **Resolved:**

To approve the budget for 2018/19 and to set the precept at £25 (band d).

**9/12/17 Memorial Hall**

It was noted that Cllr Bryan is meeting with Pre School to discuss their asset transfer application. Cllr Gregson mentioned a recent letter sent out by school on behalf of Pre School.

**Resolved:**

The Clerk to circulate correspondence to and the response from Bradford Council with regard to the asset transfer application. Cllr Gregson to circulate the letter from school for information. Cllr Bryan to bring forward a discussion paper to the next meeting.

**10/12/17 Allotments****Resolved:**

To consider further at the next meeting.

**11/12/17 2018 Meeting Dates****Resolved:**

To note the proposed meeting dates and to update the website accordingly.

**12/12/17 Correspondence****Resolved:**

- a) E-mail from Ward Officer re. HCF Poultry at Cullingworth. Noted.
- b) E-mail from a resident re. Long Lane speed ramps. Noted and considered in earlier discussion (minute 4/12/17).
- c) E-mails from residents re. Harden Phone Box. Noted that the book exchange suggestion seemed most popular.
- d) E-mail from a resident re. Harden football pitch. Noted. The Clerk to acknowledge and advise to contact Highways.

**13/12/17 Financial Matters****Resolved:**

- a) To authorise the following payments: -

Payee	Cheque No.	Amount	Description
Ken Eastwood	100531	£1	BT Adopt a Kiosk payment
		£2.28	Stamps
		£22.65	Polldaddy subscription
		£9.90	Mileage
		£35.83	
Vision ICT	100532	£66.00	.gov.uk domain renewal
Gina Thompson	100533	£75.18*	Refreshments
Kay Kirkham	100534	£28.90	Refreshments

Signed:

11<sup>th</sup> January 2018

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BHIB Limited	100535	£477.79	Insurance
Bradford MDC	100536	£456.55	Salary payment
Matthew Maddison	100537	£25	Winter maintenance

\* Payment reduced by £2 from invoiced amounts in lieu of surplus tea bags being sold on by Gina Thompson to Kay Kirkham for £2 in cash.

b) To note the following balances: -

<b>HARDEN PARISH COUNCIL</b>					
<b>November 2017</b>					
<b>Item</b>	<b>Budget 2017/18</b>	<b>Expenditure to date (Net)</b>	<b>Budget Remaining</b>	<b>Forecast Shortfall (-) / Surplus (+)</b>	<b>Notes</b>
Staff Costs	4,900	3,832	1,068	-832	1
Travel	100	110	-10	-64	
Subscriptions	750	859	-109	-109	
Insurance	500	0	500	22	
Audits	200	197	3	3	
Newsletter	600	438	162	0	
Website	1,200	1,275	-75	-75	
Parish Plan	1,000	185	815	0	
Neighbourhood Planning	2,500	0	2,500	2,500	
Training	100	45	55	0	
Repairs	100	5	95	95	
Stationery/telephone	300	69	231	0	
PC equipment	0	13	-13	-13	
Small grants	500	250	250	0	
Horticulture	3,000	6,007	-3,007	-3,107	2
Christmas event	200	0	200	0	
Playground cleaning	200	0	200	0	
Room hire	250	0	250	0	
Projects & Assets	1,775	4,667	-2,892	-2,892	3
S137	100	39	61	0	
Other	250	88	162	0	
	<b>18,525</b>	<b>18,079</b>	<b>446</b>	<b>-4,472</b>	

### **Notes to Budget**

1. Includes national pay award and salary increase.
2. Forecast includes full planting costs, maintenance and water charges.
3. War Memorial project slipped across financial years. Forecast does not include grant award from War Memorials Trust.

c) To note the following bank reconciliation: -

Cashbook Balances

Balance 1 April 2017

14,154.06

Signed:

11<sup>th</sup> January 2018

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Add: income to date	23,008.85	
Less: expenditure to date	(19,410.79) (incl. VAT)	
Total:		<b>17,752.12</b>

Bank account balances 1 December 2017

Community Account	7,938.91	
Business Account	10,168.21	
Less: unpresented cheques	355	
Add: unbanked cash	0	
Total:		<b>17,752.12</b>

#### **14/12/17 Minor Items and Items for Next Agenda**

Cllr Kirkham mentioned that the next Parish Council newsletter should be prepared at the end of February and could usefully include a precept explanation, details of the Neighbourhood Plan and a call for residents to subscribe for website updates.

The Clerk mentioned that recent posts on Facebook had resulted in some additional subscribers, taking the current total to 110.

#### **15/12/17 Next Meeting**

Agreed that the next Parish Council meeting will take place on 11<sup>th</sup> January 2018 at 7.15pm in Harden Memorial Hall.

The Chair closed the meeting at 8.57pm.